



CANADIAN PONY CLUB

INTERPODIA - HORSEREG

Sign up as a Pony Club member

Loyalty

Character

Sportsmanship

In order to become a member with Pony Club you will sign up for a membership with your local branch and are required to pay fees to the Canadian Pony Club and your Regional organization.

Canadian Pony Club and its Regions accept memberships through the online system known as “HORSEREG” by Interpodia.

Steps to take:

1. **Contact the local branch** to make sure their program fits your needs; that you are aware of all member requirements, such as volunteer requirements to be part of this branch; and that their program is not full.

This is an important first step! Membership fees are non-refundable for Canadian Pony Club applications.

2. **The Branch will send you a link** to enable you to sign up as a member with your Region and the Canadian Pony Club. Some branches may also collect branch fees through this link, however in most cases additional branch fees will be charged separately.
3. **Acquire a membership with your Provincial PTSO.** To do so you will need to visit the PTSO in your province, at the end of this document you will find a list of equine PTSOs

**** Membership with your PTSO is mandatory and proof of membership has to be uploaded into the system. ****

4. **Go to “HORSEREG” through the link provided by your branch and sign up for a membership.**
 - a. The system will ask you to login to your HORSEREG account (for renewing members) or to create an account. When renewing your membership, please make sure to use the account you already have in HORSEREG, so you don't create multiple profiles in the HORSEREG system
 - b. Further support for the steps to take when signing up can be found in the HORSEREG knowledgebase here:
<https://support.interpodia.com/knowledge/pony-club->
 - c. During the process you will need to sign a waiver and acknowledgement of risks plus a concussion code of conduct. Waivers will need to be signed by participants over the age of majority and for minors by their parent or guardian.
 - d. You will need to upload proof of PTSO membership. If, for some reason, you were unable to upload proof of your PTSO membership, or you are requested to upload another file (e.g. if the document is unreadable), you can login to your HORSEREG account and upload the document needed. For more information visit:



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<https://support.interpodia.com/knowledge/pony-club-member-how-to-update-my-membership-with-an-updated-proof-of-ptso-membership>

Please note that memberships without signed waivers **and** proof of PTSO membership will not be accepted and until these are provided members **cannot participate in any Pony Club events!**

5. Contact the branch about payment of additional branch fees (some branches may also use the HORSEREG system to collect payments through one and the same sign up process)
6. Enjoy all that your Pony Club has to offer!

NOTE: the regional membership chairs will check the PTSO information you have submitted. If they notice the uploaded information is invalid (wrong picture uploaded, membership lapsed), you will receive an email from HorseReg stating “membership/certification pending requirements”.

In that case you will have to login to your account and upload the required documentation.

You will receive the same notification if your waivers have not been signed.

The CPC will not allow participation in any activities if a PTSO membership is not acquired, or when waivers remain unsigned!

Provincial and territorial Sports Organizations:

Province	Equestrian PTSO name	Website
BC	Horse council BC	https://hcbc.ca/
AB	Alberta Equestrian Federation	https://albertaequestrian.com/
SK	Saskatchewan Horse Federation	https://saskhorse.ca/
MB	Manitoba Horse Council	https://manitobahorsecouncil.ca/
ON	Ontario Equestrian	https://ontarioequestrian.ca/
NB	NB Equestrian Federation	https://nbea.ca/
PEI	PEI Horse council	https://islandhorsecouncil.ca/
Yukon	Equine Association of Yukon	https://equineyukon.weebly.com/